

Sunrise Master Association

BOARD OF DIRECTORS SPECIAL MEETING

Meeting Minutes

Sunrise Master Association Clubhouse

March 26, 2018 – 3:00 PM

BOARD OF DIRECTORS:

Sloan Clack, Monica Gildea, Roger Elmore, Brenda Pearson, Eric Corliss
(Absent)

Association Management:


Kathy Berrens, The Management Trust

1. Call to Order and Confirmation of Quorum - President Sloan Clack called the meeting to order at 3:00 pm.
2. Tony Rafel discussion on Homeowner Delinquencies - Tony Rafel gave a presentation to Board on Collection of Delinquent Assessments.
3. Next Steps in process – The Board discussed how delinquent accounts will be pursued based on the information provided to them by Tony Rafel and SMA Manager Kathy Berrens.
Motion to instruct SMA Manager to prepare a demand letter with modified language that includes late fees, interest, collection cost recovery to be mailed to owners of unpaid accounts along with a ledger of their account by March 30, 2018 with a deadline to pay by May 1, 2018 was made by Sloan Clack and seconded by Roger Elmore. Approved 4/Opposed 0.
4. Appointments to the ARC review Committee – The Board reviewed the applications submitted by homeowners who wish to serve on the ARC rewrite committee.
Motion to appoint Sloan Clack as Board Liaison and homeowner members Tim Stephens, Brad Pierce and Dan Bullion to the ARC Rewrite Committee was made by Sloan Clack and seconded by Brenda Pearson. Approved 4/Opposed 0.

Motion to cancel Board meeting on April 17, 2018 and move it to April 24, 2018 at 4pm due to scheduling conflicts and to include the following items on the agenda: 2016 Sunrise Audit Report, TMT internal control audit and special assessment of Emerald Pointe, was made by Brenda Pearson and seconded by Roger Elmore. Approved 4/Opposed 0.
5. Adjourn
Motion to adjourn at 6pm was made by Sloan Clack and seconded by Brenda Pearson. Approved 4/Opposed 0.


Monica Gildea, Secretary

4/24/18
Date


Sloan Clack, President